



# DIGITAL PRIVACY POLICY OF THE TASMANIAN CHESS ASSOCIATION (INC.)

Version 3.0 – 23<sup>rd</sup> of May 2018

## 1. OVERVIEW

This Privacy Policy sets out the Tasmanian Chess Association (Inc.)'s commitment to protecting the privacy and integrity of information collected.

This policy has been written to comply with the Australian Privacy Act of 1988, including the Australian Privacy Principles set out in Schedule 1 of the act.

You providing us with personal information indicates that you have had sufficient opportunity to access this Privacy Policy and that you have read and accepted it.

If you do not wish to provide personal information to us, then you do not have to do so, but it may affect your use of and/or access to our services.

Please read this Privacy Policy carefully and contact us if you have any questions.

## 2. TYPE OF PERSONAL INFORMATION COLLECTED

The type of personal information collected by the TCA may include, but is not limited to:

- Name
- Sex
- Date of Birth
- Postal address
- E-mail address
- Phone number
- Photograph(s)
- Video(s)
- Current and historical ACF rating(s)
- Current and historical FIDE rating(s)
- ACF member number
- FIDE member number

If we receive your personal information from third parties, we will protect it as set out in this Privacy Policy.

In accordance with "Australian Privacy Principle 4 – dealing with unsolicited personal information", where we receive personal information from third parties, and that information could not have reasonably been solicited through our normal course of business, that information will be destroyed.

The TCA does not, under any circumstances, store Credit Card information.

## 3. USE OF PERSONAL INFORMATION

We collect and use personal information for purposes including:

- to contact and communicate with you;
- for internal record keeping;
- to provide chess rating services; and
- for marketing and promotion.

All marketing and promotion is performed in accordance with “Australian Privacy Principle 7 – direct marketing”.

#### **4. DISCLOSURE OF PERSONAL INFORMATION**

We disclose personal information to relevant chess bodies for the strict purpose of providing our products and services to you.

Relevant chess bodies may include, but are not limited to:

- The Burnie Chess Club;
- The Devonport Chess Club;
- The Hobart Chess Club (Inc.);
- The Launceston Chess Club;
- The Australian Chess Federation (Inc.); and;
- The World Chess Federation

Where we disclose your personal information to third parties for these purposes, we will request that the third party follow this Privacy Policy regarding handling of your personal information, unless superseded by one of their own.

Excepting name, ACF rating, and FIDE rating, we do not publically disclose any personal information collected under any circumstances. However, where consent has been given, photographs, videos, and additional information as appropriate, may be published.

Unless compelled to under Australian Law, and in accordance with “Australian Privacy Principle 6 – use or disclosure of personal information”, the TCA will not disclose personal information for any purpose not reasonably related to its regular services or business.

The TCA may only disclose personal information to parties or for purposes not reasonably related to its regular services or business with the express written consent of the person whose details are being disclosed or, where that person is under the age of 18, their parent/guardian.

#### **5. ACCESS & CORRECTION OF PERSONAL INFORMATION**

In accordance with “Australian Privacy Principle 12 – access to personal information”, you may request access to part or all of the personal information the TCA holds pertaining to you and you alone. Requests for personal information made from a parent/guardian of a member who is under the age of 18 will be considered.

In accordance with “Australian Privacy Principle 13 – correction of personal information”, the TCA will take all reasonable steps to ensure personal information is maintained and deemed to be accurate, up-to-date, complete, relevant and not misleading. If you believe that any personal information the TCA holds pertaining to you, or a person under the age of 18 to whom you are the parent/guardian, is inaccurate, out of date, incomplete, irrelevant or misleading, please contact us.

The TCA will endeavour to promptly correct any information found to be inaccurate, out of date, incomplete, irrelevant or misleading.

#### **6. STORAGE & SECURITY**

Where information is collected online it is encrypted using SSL certificates.

In accordance with “Australian Principle 11 – security of personal information”, all personal information stored, digitally or otherwise, is protected from misuse, interference, loss, unauthorised access, modification or disclosure as far as reasonably practicable.

## **7. COMPLAINTS ABOUT BREACH**

If you believe that we have breached the Australian Privacy Principles and wish to make a complaint about that breach, please contact us.

## **8. CONTACT US**

Tasmanian Chess Association (Inc.)

E-mail: [tasmanianchessassociation@gmail.com](mailto:tasmanianchessassociation@gmail.com)

Website: <https://www.tasmanianchessassociation.org/contact-us>

## **9. LEGAL RESOURCES & ADDITIONAL INFORMATION**

Australian Privacy Act 1988

[www.legislation.gov.au/Details/C2016C00979](http://www.legislation.gov.au/Details/C2016C00979)

Office of the Australian Information Commissioner

[www.oaic.gov.au](http://www.oaic.gov.au)