



STATE & TITLED TOURNAMENT GUIDELINES OF THE TASMANIAN CHESS ASSOCIATION (INC.)

Version 1.1 – 13th of March 2018

1. OVERVIEW

These guidelines set out the roles, responsibilities, and expectations of the Tasmanian Chess Association (Inc.), hereafter referred to as the TCA, affiliated clubs of the TCA, and individuals who assume organisational and/or administrative positions in the delivery of chess activities on behalf of the TCA.

Please read these guidelines carefully and contact the TCA if you require any clarification or assistance.

2. TOURNAMENTS

These guidelines shall apply to the following tournaments:

- the Tasmanian (Classical) Championship;
- the Tasmanian Rapid Championship;
- the Tasmanian Lightning (Blitz) Championship; and
- the Tasmanian Open.

Tournaments not listed above may be conducted under these guidelines as seen fit by the individual tournament organisers on a case by case basis. In such cases, it is incumbent on the organisers to contact the TCA and request any services that would usually be rendered by the TCA under these guidelines. All such requests will be honoured by the TCA unless there are extenuating circumstances.

3. TOURNAMENT CONDITIONS

The TCA retains all control over all tournament conditions. Such tournament conditions include, but are not limited to:

- time controls;
- round times;
- number of rounds;
- conditions of entry;
- entry fees;
- division of prize pools;
- titles to be conferred;
- conditions under which titles will be conferred.

Hosting clubs may not alter tournament conditions without the written consent of the TCA. The current TCA tournament conditions are listed in the appendices.

4. NOMINATIONS, BIDDING & HOSTING

Nominations

Each year the TCA will nominate a club to host each event listed in section 2, and the date or dates on which that tournament is to be held. Nominated clubs will have a 4-week period after nomination in which they can either accept or reject the nomination.

Accepting a Nomination

If a club wishes to accept a nomination to host, it must contact the TCA to that effect. Formal acceptance of a nomination to host must be directed to the TCA secretary, must be in writing (email will be accepted as “written”), and must be received no later than 4 weeks after a nomination has been made.

Acceptance of a nomination will be taken as an agreement between the club and the TCA to fulfil all requirements as set out in these guidelines.

Rejecting a Nomination

If a club feels it cannot fulfil the requirements to host as set out in these guidelines and wishes to reject a nomination, it must contact the TCA to that effect. Formal rejection of a nomination to host must be directed to the TCA secretary, must be in writing (email will be accepted as “written”), and must be received no later than 4 weeks after a nomination has been made.

Withdrawing Acceptance of a Nomination

Once accepted, a club may only withdraw its acceptance to host an event in the case of unforeseeable and extenuating circumstances, and only if it has done all in its power to fulfil its obligations under these guidelines to host the event.

Formal withdrawal of acceptance to host must be directed to the TCA secretary, must be in writing (email will be accepted as “written”), and must be received at the earliest possible time. All formal withdrawals must detail the nature of the reason acceptance is being withdrawn and all steps already taken to avoid withdrawing from hosting the event.

In the case of a withdrawal of acceptance, the TCA will determine the steps required to either host or cancel any event on a case by case basis.

Bidding

If a nominated club does not accept a nomination in the prescribed 4-week period, or formally rejects the nomination, the TCA will contact affiliated clubs to that effect seeking bids to host the event. The bidding process will run for a 4-week period, or until all clubs have submitted a bid, or until a suitable bid has been accepted; whichever is shorter.

All formal bids to host must be directed to the TCA secretary, must be in writing (email will be accepted as “written”), and must address all relevant points as set out in these guidelines. All bidders will be notified by the TCA of the successful bid as soon as possible after a decision has been reached.

5. ROLES & RESPONSIBILITIES

Upon accepting a nomination to host, or a successful bid to host, the hosting club shall appoint, with the consent of the individuals, 2 (two) members of that club to act in the positions of Tournament Organiser, and Director of Play. If 2 suitable people cannot be found, the club may seek to appoint a Director of Play from another club. Both people appointed must be members of the TCA and both must be willing to attend the tournament. The hosting club must notify the TCA of these appointments within 14 days of accepting a nomination to host, or a successful bid to host.

Individual clubs, with the express written consent of the TCA, may appoint a single member to both the position of Tournament Organiser and Director of Play simultaneously for the Tasmanian Rapid Championships and the Tasmanian Lightning Championships.

Tournament Organiser

The Tournament Organiser will be responsible for:

- securing all required essential facilities and equipment;
- seeking and securing as many desirable facilities and/or equipment as possible;
- seeking and securing refreshments;
- ensuring the venue is set up appropriately before the scheduled start time;
- ensuring the venue is left in the appropriate agreed condition;
- consulting with the Director of Play when required;
- consulting with the TCA when required; and
- all responsibilities of the Director of Play if they become incapacitated, or otherwise unable to fulfil them.

Director of Play

The Director of Play will be responsible for:

- keeping an up-to-date list of tournament entrants, including their entry fees, levies, payment choices, ratings, division(s), and contact details;
- contacting entrants with any changes to tournament details when required;
- maintaining up-to-date tournament pairing files;
- overseeing and announcing all round pairing;
- announcing notices as required throughout the tournament;
- consulting with the Tournament Organiser when required;
- consulting with the TCA when required; and
- all responsibilities of the Tournament Organiser if they become incapacitated, or otherwise unable to fulfil them.

6. PERMISSIONS & AUTHORITY

Tournament organisers shall have the authority to:

- negotiate pricing and conditions on behalf of the TCA;
- represent the TCA in soliciting any charitable donations of venues, facilities, and prizes;
- represent the TCA in seeking sponsorship; and
- act on behalf of the TCA in all matters relating to the successful hosting of tournaments.

Unless given permission from the TCA in writing (e-mail shall count as “written”), tournament organisers shall **NOT** have the authority to:

- commit TCA funds or resources; or
- sign any document on behalf of the TCA.

7. HIRE AGREEMENTS

Where agreements between individual clubs and third parties are not already in place, all agreements for venue and/or facility hire shall be between the TCA and the relevant other parties. Once negotiated by the tournament organiser, all agreements are to be forwarded to the TCA secretary for signature on behalf of the TCA.

8. FACILITIES, EQUIPMENT & REFRESHMENTS

Facilities

In all cases the following facilities are essential:

- an indoor tournament hall of sufficient size;
- tables and chairs in sufficient quantities;
- adequate lighting;
- adequate climate control (heating and cooling); and
- toilets.

The following facilities are desirable:

- a second tournament hall or room suitable for post-game analysis;
- a kitchen or kitchenette;
- a kettle or urn; and
- a fridge.

Equipment

In all cases the following equipment is essential and must be provided in sufficient quantities such that all games in each round can be played simultaneously:

- tournament sized chess boards and pieces;
- appropriate digital clocks with suitable programming capabilities; and
- annotation sheets, and pens.

The following equipment is desirable:

- excess chess boards, pieces, and clocks for post-game analysis and recreation.

Refreshments

In all cases the following refreshments are essential.

- drinkable water.

In all cases where the applicable desirable facilities have been secured, the following refreshments are expected.

- a selection of teas (including low or non-caffeinated options);
- coffee;
- milk; and
- a selection of biscuits.

Tournament organiser should consult with the TCA treasurer for guidance on what is an acceptable budget for refreshments. All refreshment costs, up to the approved budget, will be reimbursed to clubs or individuals upon submission of an appropriate receipt or tax invoice.

Individuals and clubs are in no way obliged to provide meals or meal services to competitors.

9. ADVERTISING & ENTRY

Advertising

The TCA shall be responsible for the production of all advertising material. It shall be the responsibility of the individual tournament organisers and/or directors of play to consult with the TCA on relevant specific details for individual events.

Where advertising material and/or other tournament information is provided to individual clubs, it shall be the responsibility of that club to disperse that material as it sees fit. Individual clubs must ensure all members are given an adequate opportunity to access all material provided.

Entry

The TCA shall be responsible for providing an adequate entry platform accessible to all entrants. It shall be the responsibility of the individual tournament organisers and/or directors of play to consult with the TCA on relevant specific details for individual events.

Entries for the Tasmanian (Classical) Championship and the Tasmanian Open shall close 3 days prior to the start of the event. Entries for the Tasmanian Rapid Championship and Tasmanian Lightning Championship shall close 30 minutes prior to the start of the event.

10. LAWS & ARBITERS

Laws

All events shall follow the most recent FIDE Laws of Chess, unless stated in the tournament information released by the TCA. The TCA shall be responsible for providing members, entrants, and arbiters with adequate access to the appropriate FIDE Laws of Chess.

Arbiters

All events shall have 3 arbiters, including a chief arbiter. All arbiters must have a working knowledge of the laws of chess as they apply to the individual tournaments and must be able to remain impartial in the execution of their duties. Where possible each arbiter should be from a different club.

Any arbiter may settle a dispute. However, in all cases where a dispute arises in a game in which an arbiter is playing, that arbiter cedes all arbitrating powers. In cases where the resolution of a dispute is itself in dispute, the chief arbiter shall have the final say on the appropriate course of action.

It is the responsibility of arbiters to notify the chief arbiter of all disputes not resolved by the chief arbiter.

11. ETHICS

All tournaments shall abide by the most current version of the Australian Chess Federation's (ACF) code of ethics. The TCA shall be responsible for providing members, entrants, and arbiters with adequate access to the ACF Code of Ethics.

In resolving unethical or unsportsmanlike behaviour, the TCA reserves the right to select remedies from either the ACF Code of Ethics, or the TCA constitution.

Appendix A. TITLES

The TCA shall confer the following titles to the winners of the following tournaments to the exclusion of all others.

- Tasmanian (Classical) Championship
 - Tasmanian Champion
 - Tasmanian Senior Champion
 - Tasmanian Women's Champion
- Tasmanian Rapid Championship
 - Tasmanian Rapid Champion
- Tasmanian Lightning Championship
 - Tasmanian Lightning Champion

In all cases where a tie for first place occurs titles will be shared. In all cases where the winner(s) of a tournament is not eligible to receive a title (as per the *State Title Eligibility Policy of the Tasmanian Chess Association*), the title shall be awarded to the next eligible competitor. This process shall be followed until all titles have been conferred.

Winners of the Tasmanian Open shall be recognised as "Tasmanian Open Winners". The Tasmanian Open does not confer any title covered under the *State Title Eligibility Policy of the Tasmanian Chess Association*.

Appendix B. TIME CONTROLS, NUMBER OF ROUNDS & ROUND TIMES

Time Controls

- Tasmanian Lightning Championships
 - 3 minutes + 2 seconds increment from move 1
- Tasmanian Rapid Championships
 - 25 minutes + 10 seconds increment from move 1
- Tasmanian Championships and Tasmanian Open
 - 90 minutes + 30 seconds increment from move 1

Number of Rounds

The number of rounds given are the preferred number and assume a Swiss style tournament. The number of rounds and the style of tournament may be subject to change depending on the number of entries.

- Tasmanian Lightning Championships
 - 9
- Tasmanian Championships and Tasmanian Rapid Championships
 - 7
- Tasmanian Open
 - 6

Round Times

- Tasmanian Lightning Championships
 - tournament start time no later than 7:00pm;
 - all rounds progressing as soon as possible after the previous; and
 - adequate breaks allowed to ensure as high a standard of play as possible.
- Tasmanian Rapid Championships
 - Saturday
 - 12:00noon, 1:30pm, 3:00pm, and 4:30pm
 - Sunday
 - 9:30am, 11:00am, and 12:30pm
- Tasmanian Championships
 - Saturday
 - 2:00pm, and 6:00pm
 - Sunday
 - 10:00am, 2:00pm, and 6:00pm
 - Monday
 - 10:00am, and 2:00pm
- Tasmanian Open
 - Saturday
 - 2:00pm, and 6:00pm
 - Sunday
 - 10:00am, 2:00pm, and 6:00pm
 - Monday
 - 10:00am.

Appendix C. ENTRY FEES & LEVIES

Entry Fees

- Tasmanian Lightning Championships
 - \$10 for all competitors
- Tasmanian Rapid Championships
 - \$30 for all competitors
- Tasmanian Championships and Tasmanian Open
 - \$55 for all adult waged competitors
 - \$50 for all adult concession competitors
 - \$15 for all junior competitors

Adult waged and adult concession entries for the Tasmanian Championships and the Tasmanian Open will be subject to a \$5 early bird discount available on all payments made before 14 days prior to the start of the event. In all cases the term adult refers to someone of 18 years or more and the term junior refers to someone of less than 18 years of age at the time of the event.

Levies

- Individual TCA membership
 - \$20 for all competitors.

Individual membership levies shall grant the individual access to all services and amenities as per section 3.2 of the TCA constitution.

Appendix D. PRIZE POOLS & DIVISIONS

Tasmanian Championships and Tasmanian Open

- 1st 40%
- 2nd 20%
- 3rd 10%
- Ratings 1 10%
- Ratings 2 10%
- Junior prize determined tournament by tournament by the organiser

Tasmanian Lightning Championships

- 1st 50%
- 2nd 25%
- 3rd 15%
- Junior 10%

In all cases the exact ratings ranges may be subject to change and tournament organisers retain the ability to combine and divide prize moneys as they see fit to ensure fair and equitable award moneys are given to competitors in all divisions.